



KNCT-3 Business Meeting  
October 16, 2018  
Galt House, Louisville, Kentucky

## I. Call To Order (Matt Hyden)

The meeting to order at 2:04 p.m.

## II. Roll Call (Benji Bryant)

1. Lindsey Able
2. Adam Adkins
3. Anita Adkins
4. Kenneth Allen
5. Wes Aussenbaugh
6. Allison Baker
7. Mary Bokkon
8. Stacy Bradley
9. Holly Branscum
10. Mary Bruner
- 11. Benji Bryant, Treasurer**
12. Samantha Bryant
13. Ryan Bush
14. Jennifer Cady
15. Cameron Carr-Calvert
16. Michelle Carter
17. Jan Castillo
18. Christian Cates
19. Sherrie Chapman
20. Penny Charbonneau
21. Ashley Cooper
22. Amy Cox
23. Matthew Donovan
24. Tish Duvall
25. Dikiea Elery
26. Marcia Evans
27. Ali Fraley
- 28. Sarah Furnas**
- 29. Chris George, Conference Member-at-Large**
30. Sheila Gordon
31. Shellie Hallock
32. Denise Hardesty
33. Imari Hazelwood
34. Kim Higgs
35. Annette Hines
36. Deborah Hodge
37. Rebecca Hodskins
- 38. Matthew Hyden, President**
39. Jeremy Johnson
- 40. Stephen Keene, Vice President**
41. Erica LaMarche
42. Amanda Lewis
43. Lonnie Morris
44. Stephanie Likins
45. Mary McLaughlin
46. Lonnie Morris
47. Becca Morrison
48. Audrey Neal
49. Anessia Nutter
50. Audrey Palmer
51. Temesia Perdue
52. Martha Phelps
- 53. Chris Prichard, Service Member-At-Large**
54. Heather Quinn
55. Charles Rains
56. Kathy Reed
57. Alison Reifel
58. Tammy Reifel
59. Shelby Richardson
60. Crystal Riddle
61. Shayla Ring
- 62. Thomas Rowland, Past-President**
63. Cassandra Sexton
64. Chris Simpson
65. Rhonda Sloan
66. Fred Smith
67. Marissa Smith
68. Sherrie St. Louis-Smith
- 69. Tamara Stewart, Secretary**
70. Donya Sharp
71. Shawn Stokes
72. Davey Stone
73. Travis Tandy
74. Mary Thorpe
75. T'Ebony Torain
76. Brandon Turnley
77. Melissa Wall
78. Kacey Wells
79. Sharon Williams
80. Shashawna Williams
81. TeWayne Willis
82. Lori Wright

A quorum was met.

### III. Agenda (Stephen Keene)

Stephen Keene requested a motion to approve the agenda as presented to members. Jeremy Johnson made a motion to approve the agenda. Cassandra Sexton seconded the motion. The motion was approved. All approved. None opposed. No abstentions. Motion carried.

### IV. Minutes from April 17 Spring Meeting (Tamara Stewart)

Tamara Stewart requested a motion to approve the minutes from the April 17 KY TRIO Spring Meeting. Jeremy Johnson made a motion to approve the agenda. Crystal Riddle seconded the motion. The motion was approved without discussion. All approved. None opposed. No abstentions. Motion carried.

### V. Welcome New Members/Promotions (Matt Hyden)

Welcome to KY TRIO!!!

Lindsey Able, Madisonville SSS  
Ryan Bush, Berea UBMS  
Samantha Bryant, Morehead State University  
UBMS  
Donya Sharpe, Somerset UB  
Chris Simpson, Morehead State University EOC

Sarah Furnas, Elizabethtown EOC  
Shelley Ring, Morehead State University UB  
Shelby Richardson, Berea UB  
George Scott, Morehead State University ETS  
Shashawna Williams, Bluegrass ETS

#### Promotions

Fred Smith was hired as the Bluegrass BCTC UB Director.

### VI. President's Report (Matt Hyden)

Attended the SAEOPP May Board Meeting, May 20th-23rd, 2018 in Miami, FL. • Kentucky exceeded its Fair Share goal for 2018, and we came in at 107%. Thank you to all institutions who paid on time, and to all individuals who made personal contributions. We did not make our 10 for 10 goal which was set at 25, we had 22. • Worked with Dr. Dan Connell from Morehead State University to secure a location for the 2019 TRIO Day that will be hosted at MSU on February 22nd & 23rd, 2019. • Participated in various activities to prepare the SAEOPP Scholarship Competition. This will open soon at [www.saeopp.org/scholarships](http://www.saeopp.org/scholarships), and is due in late November. • Participated in the SAEOPP September Board in New Orleans, LA on September 23rd-26th, 2018. SAEOPP Conference registration for 2019 in New Orleans, LA is currently open, and Early Bird Registration closes on December 22nd. • Worked with Conference Member-at-Large, Dr. T. Chris George and the delegations from NC & TN to plan the KNCT-3 Conference. • KY TRIO Board met on October 4th to finalize the Constitutional Amendment being proposed. • Our Fair Share goal for 2018-2019 is \$72,094. We are currently at 18% of our goal.

### VII. Treasurer's Report (Benji Bryant)

#### A. Budget Report as of October 10, 2018

Current Assets are:

Commercial Checking: \$27,786.79

Paypal: \$1,000.00

CDs: \$7,605.51 (The CD expiring this month will be reinvested)

Scholarship Fund:	<u>\$2,183.10</u>
Total:	\$34,209.20

Question:

If members want to continue making a donation to the Dr. Richard Hunley Scholarship Fund, they can. There is a link on the website at <http://www.kytrio.org/hunleyscholarship> for anyone who wishes to donate.

KY TRIO would prefer checks instead of PayPal to avoid additional fees. KY TRIO has currently paid PayPal over \$500 for fees. KY TRIO absorbs the cost of those fees instead of passing it on to members. However, if this is the easiest and most convenient way to help folks pay online, please do.

Holly Branscum made a motion to approve as presented. Anita Atkins seconded the motion. The motion was approved without discussion. All approved. None opposed. No abstentions. Motion carried.

### **B. Membership Report**

To date, we have 103 members. We have several members who have not paid their annual memberships. Benji is reaching out to those members to renew their membership.

## **VIII. Old Business**

### **A. 2019 SAEOPP Conference**

Stephen Keene reported that the 2019 SAEOPP Conference is February 3-6, 2019 in New Orleans at the Ritz Carlton. The Hospitality Committee is doing Super Bowl festivities. Stephen is the Kentucky member of the SAEOPP Conference Committee and is asking for members to join him on the Hospitality Committee or any other committee that could use your help with getting the conference organized. Members are asked to remember that their SAEOPP dues must be paid to receive the discounted registration fee.

## **IX. New Business**

### **A. KAEOPP Committee Reports**

#### **I. Archives (Ashley Cooper)**

Ashley Cooper is accepting any notable items. Since so many new members did not know Dr. Rich Hunley, a write-up was requested regarding how the scholarship that bears his name was created. Jeremy Johnson volunteered to write a summary that describes Rich's TRIO legacy. Matt Hyden stated we could put that summary on the website. Tom Rowland stated he has five boxes related to archives that he is giving to Ashley.

#### **II. Awards/Scholarships**

Chris Prichard gave a quick recap of the scholarships.

The two \$350 Adult Learner Scholarship winners were Mikayla Rose, Morehead State University SSS and Dallas McKinney, WKU SSS.

The two \$350 pre-college scholarship award winners were Kristen Riddle, Morehead State University ETS and Stacy Gross, WKU ETS.

The \$350 Susan Adams Leadership Award winner was Kaitlyn Binnell, WKU ETS.

The \$500 Dr. Richard Hunley Scholarship Award winner was Kaylie Petrey, ECU UB.

A big thanks to the many readers who volunteered to read the scholarships. Readers made the process more manageable and inclusive.

Scholarships will be on the website by the end of January. They are due mid to late March before the KY TRIO Spring Meeting in April.

### **III. Constitution**

Tom Rowland stated the board is considering changes to the KY TRIO Constitution and wants members to have time to think about the potential changes that will be voted on at the Spring Meeting. The BOD is considering a change to the board officer positions. Currently, we have a Service Member-at-Large position and a Conference Member-at-Large position. The BOD is considering removing those two positions and creating three Regional Representatives for the Eastern, Central, and Western parts of the state. The duties that are currently under the Service Member-at-Large and the Conference Member-at-Large would be determined by the President. This change is more aligned with SAEOPP's infrastructure, which has been a successful model. This change also provides leadership opportunities for more members and divides up the duties to make the roles less burdensome for each person. The Regional Representatives will keep the members in their region more informed with a greater level of transparency from the BOD. This change also gives the President more flexibility to assign duties instead of duties being specifically designated to a position. This change will assist with KY TRIO BOD members being "recycled" by a few people who rotate too many BOD positions. We need more members to be engaged with entry-level office positions which will make them more comfortable and prepared to make the commitment to the higher level offices.

#### **2018 Proposed Constitutional Amendment**

1. *Eliminate the positions of Conference Member-at-Large and Service Member-at-Large.*
2. *Propose that there be three Regional Representatives added to the Board (Those persons whose offices are in the following area codes: East - 606; Central - 859, 502 East of Shelbyville; and West - 502 West of Shelbyville, 270 or 364). A map is [available online](#). Any changes to these divisions will be readdressed by the current KY TRIO Board.*
3. *The President will delegate the duties currently residing with the Conference and Service Members-at-Large to the three regional representatives or an additional designee serving as conference chair appointed by the President. (For a listing of these responsibilities, please see the [KY TRIO Constitution](#) Article IV-5-e.)*
4. *If an additional designee is appointed by the President, that person would have an ex-officio role on the KY TRIO Board (attend all Board meetings, but having no vote, unless holding an office detailed in the Constitution).*
5. *If a role of the regional representative is not filled during an election or is vacated, the President may appoint member(s) to these roles, with a majority vote from the KY TRIO*

*Board, with a preference for member(s) from the appropriate region. If no one from a region volunteers to fill the role, the President may appoint a member from outside that region with a preference for diversity in an institution, program, etc.*

Questions from members were:

How would the regional representatives be divided?

They were set up to ensure as much as possible, an equal number of programs is in each region.

Who will be the conference chair if the Conference-at-Large member is no longer a board position?

Currently, the Conference-at-Large member is responsible for all KY TRIO professional development opportunities (i.e., Spring meeting, KNCT-3, and SAEOPP). The sitting president can appoint who will conduct those duties, so it does not fall to only one person.

Will the three regional representatives be appointed or voted on?

They will be voted on like every other position on the board.

Will the regional representatives be voted on by all members or just members from that region?

The board will discuss that question and inform the members at a later date.

Can members receive a map that reflects that staff per proposed region?

Yes. A distribution list of staff will be sent with the final vote information.

How can we ensure that EOC and SSS programs are represented with one of these regional representatives?

Anyone is encouraged to run for any office including the proposed regional representatives. Diversity among the TRIO programs on the KY TRIO Board is encouraged.

Will the three regional representatives be responsible for sending out more e-mails instead of the BOD?

How will the information be disseminated to reduce duplication? The KY TRIO President and Secretary will continue to be the primary people for disseminating information related to the state. It is envisioned that the regional representative would only be conveying regional information and resources that are specific to the area.

#### **IV. Communication**

Tamara Stewart thanked everyone for the positive feedback. After a year, she will determine if the news briefs are an effective tool to keep the membership informed. She encouraged members to send questions to the board.

#### **V. Conference Committee**

##### **i. 2018 Spring Meeting**

Chris George stated that the model of holding Spring Meeting at a college campus was effective with cutting costs and to be more inclusive with activities. The 2019 date will be announced soon. It will be sometime in April at Eastern Kentucky University. Registration will probably be \$35 and will include lunch.

### **ii. KNCT-3**

The Galt House has worked out well with 107 of the 165 participants being from Kentucky. It is projected that the total costs for the event will be considerably under budget. The event will end with a COE update.

### **VI. Fair Share/Development**

Becca Morrison challenges everyone to give a personal donation while at the conference. Everyone can't give \$100 or \$500, but everyone can give something.

Tom Rowland explained that Fair Share is critical to the existence of TRIO. The Council for Opportunity in Education (COE) is our line of direct support and communication with Congress regarding our funding. It costs money for our lobbying group to function and operate in Washington D.C. Our \$60 million increase was a direct result of COE work. While other programs were getting cut, TRIO received an increase. COE organizes the annual Policy Seminar which is a crucial part of what Fair Share funds support. Without Fair Share, many TRIO programs would be shut down or eliminated.

We are currently \$20,000 short of meeting our annual goal. Between the five pending institutional memberships and what is raised at the Spring Meeting, we should be able to meet our Fair Share. We are not asking for shared giving, but we are asking for shared sacrifice. Regardless of the amount, it all helps us meet our goal.

We need to meet our \$10 for 10 meaning you gave \$100 a year. We did not meet our goal this past year. We need at least \$10 for 10 to reach the goal of 25 participants to receive one free registration to the March 2019 Policy Seminar. Kentucky typically has 17-20 members who visit every Kentucky Congressperson. This contribution is a taxable deduction. You can do \$10 for 10 by going online at the KY TRIO website at [www.kytrio.org](http://www.kytrio.org)

### **VII. Finance**

Dr. Connell was unable to attend the meeting today, so there is nothing report at this time.

### **VIII. Emerging Leaders**

Chris Prichard stated that there are eight people who completed the TRIO Emerging Leaders training. Out of the eight, four were from Kentucky. Erica LaMarche, Audrey Neal, Shayla Ring, and Samantha Bryant were recognized for committing to becoming a leader in the first-generation, low-income movement at the state, regional, and national level.

### **IX. Inclusion/Mentoring/Task Force**

Stephanie Likins: UB Task Force Facilitator

UB Task Force has met quarterly over the past year. The next meeting is scheduled for January at Western Kentucky University. A new facilitator, Becca Morrison, will be taking over the

group. If you are not getting information about the meetings, please let Stephanie or Becca know.

Michelle Carter: SSS Task Force Facilitator

Sean Stokes will be co-facilitating this group with Michelle. They will be contacting all SSS Director's to schedule their first next task force meeting.

Fred Smith: ETS Task Force Facilitator

Fred announced that he accepted the UB Director position at Bluegrass CTC. Denise Hardesty and Bethany Smith have volunteered to co-facilitate the ETS Task Force.

Tom Rowland: Chairperson for the EOC Task Force

Tom announced that the former facilitator, Tammy Castle, accepted a new position, so he is looking for other people who are willing to be the facilitator for this group.

#### **X. Nominating**

Tom Rowland stated that KY TRIO would have nominations in 2019 and officers will be announced at the 2019 KY TRIO Spring Meeting. He is asking people to start thinking about running for office now. All offices will be open. Members were challenged to apply for an office to encourage a robust election and expand the number of people who are actively participating in leadership roles. We need new ideas and perspectives to keep the board thriving and moving forward. The nominations will be coming out after the fall meeting once it is determined if a constitutional amendment will be made for the proposed Regional Representative offices. Please contact Tom, Matt, or Chris to obtain a comprehensive understanding of each office.

#### **XI. TRIO Alumni Society**

Holly Branscum stated that she and Chris Prichard are struggling to find new ideas and people to be involved. Members are encouraged members to be on this committee to create the goals and vision for this initiative.

#### **XIII. Technology (Website)**

Zak Hess will be taking over the website management and Audrey Neal will assist with content development for the website.

#### **XII. Partnerships**

- i. KY College & Career Coalition (Ky3C)  
No report was provided at this time.

### **B. 2018 KY TRIO Strategic Planning Discussion**

KY TRIO Board of Directors

The purpose of the Strategic Plan is to strategically develop a short-term action plan and long-term goals to address sustainability for KY TRIO. Four goals were identified and below is a summary of what has been accomplished so far. The strategic plan is on the website at [www.KYTRIO.org](http://www.KYTRIO.org). Currently, we have accomplished:

#### **Political Goal (Stephen Keene)**

- Stephen attended a COE Executive Leadership Meeting. At the meeting, it was discussed how programs received an increase but with the expectation that the number of students served would also increase. Stephen learned that this was changed because of COE's

advocacy efforts with educating the U.S. Department of Education initial policy. Understanding how to work with our Congress members to educate them on the importance of TRIO is paramount for our continued success.

- Develop a “Getting to Know TRIO” training for future Spring Meeting and KNCT-3 to understand the political infrastructure, jargon, and culture of TRIO.

#### **Economic Goal (Benji Bryant)**

We are a non-profit organization that is self-sustaining. The budget is set based on membership and registration fees from KNCT-3 and the Spring meeting. Our budget was tight because of the low turnout for the Charlotte, North Carolina 2017 KNCT-3 Conference but because of the excellent turnout for this 2018 KNCT-3 Conference, we are in much better shape.

#### **Socio-Cultural Goal (Tamara Stewart)**

The monthly briefs continue to keep members updated to assist with developing a culture of being informed and creating leadership opportunities.

KY BOD is meeting monthly now instead of quarterly.

The constitutional amendments that are being considered is a strategy to increase the sustainability efforts of KY TRIO.

#### **Technology (Matt Hyden)**

- Matt discussed how KAEOPP (Kentucky Association of Educational Opportunity Program Personnel) is antiquated and hard to remember. We are making the transition from KAEOPP to KY TRIO with our marketing and branding. Since we are a 401c (3) under KAEOPP, we must keep the name for IRS purposes only to avoid a long process to get it changed, but we are doing business as KY TRIO. You can go to [www.KYTRIO.org](http://www.KYTRIO.org) and get to the same sight. KY TRIO had to purchase a KY TRIO domain, but the [www.KAEOPP.org](http://www.KAEOPP.org) will phase out in four years.

#### **X. Recognizing KY TRIO Excellence**

A HUGE thanks to the following members who have stepped up to assist the association.

- Zak Hess: For taking over the website maintenance
- Audrey Neal and Becca Morrison: For taking over the Facebook page
- Matthew Donovan and Benji Bryant for assisting with all the KNCT-3 technical and AV needs
- Morehead State University EOC and Western Kentucky University SSS for allowing KY TRIO to borrow projectors and laptops to cut costs at the conference

#### **XI. Upcoming Dates**

- A. SAEOPP Best Practices Blowout: October 29 – 31, 2018 St. Petersburg, FL
- B. SSS Program Design Institute: October 31 – November 2, 2018, St. Petersburg, FL
- C. SAEOPP Conference: February 3-6, 2019, New Orleans, LA
- D. KY TRIO Day: February 22-23, 2019, Morehead State University
- E. COE Policy Seminar: March 24-27, 2019 Washington D.C.



F. KNCT-3: October 6-9, 2019, Gatlinburg, Tennessee

**XII. Adjourn**

Jennifer Cady made a motion to adjourn at 3:32 p.m. Mary McLaughlin seconded the motion. The motion was approved without discussion. All approved. None opposed. No abstentions. Motion carried.